

# Architectural competition: Prague Expo entrance gates

## ADDITIONAL INFORMATION

**Identification details for the contracting authority:** City of Prague, Head Office: Mariánské náměstí 2, 110 00 Prague, Company Registration No: 00064581  
Representative of the contracting authority: Rozvojové projekty Praha, a. s., Head Office: Opletalova 929/22, 110 00 Prague 1  
Company Registration No: 25649329

**Architectural competition:** Architectural competition "Prague expo entrance gates" announced in accordance with § 6 of the Act no. 134/2016 Coll., On public procurement, on 19. 1. 2017 publication of competitive conditions on the profile of the contracting authority: <https://www.vystavistepraha.eu/brana>

## ADDITIONAL QUESTIONS TO THE SUBJECT OF THE COMPETITION AND ORGANIZATIONAL ISSUES OF THE COMPETITION AND ANSWERS TO THESE QUESTIONS ON FEBRUARY 27th 2017

Question No. 12 from February 20, 2017

### Question:

Can the contracting authority specify and describe his vision of operation of the utility rooms and cash offices? And if necessary complete the program needed for utility rooms?

- 1) The competition brief shows that most of the time the site should be opened and freely penetrable. In what regime will be in this case the cash offices - the sort of reduced mode = presale or they will be completely closed?
- 2) Will the employees work in shifts?
- 3) How many employees in total will be in full state to operate the cash offices and the entrance gates?
- 4) Is needed a central operation office or managing cash?
- 5) Is it possible to specify the need for locker rooms, day rooms, sanitary facilities, facilities or security guards, monitoring and organizational services, or health services directly in the entrance gates?

### Answer:

- 1) Currently the cash offices are opened just during the events. In this time runs the physical sale of tickets for events that are held in the area (exhibitions, concerts and various other events). At a time when there is no event held, which is with admission, cash offices are closed. However you can reach the area, it is not closed. In the future, we plan that by improving of the cashier system, we will offer a long-term presale. With this, we count that all of the cash offices will be opened during the whole week.
- 2) We don't count with shifts.
- 3) We count with six cash windows at the main gate and with two at the side gate. So the maximum of serving employees when fully operational is eight.
- 4) A central control office is not needed. The controlling central of the expo area (security, fire service, health service) is located in another part of the complex.
- 5) The utility rooms: locker rooms and sanitary facilities must be designed in a way that is sufficient for the working employees (number 6). It is a place, where they get dressed, leave their jackets and where they can have a rest or eat etc. We recommend to manage to separate the entrance of sanitary facilities. So that the visitors can use them as well. In the space of cash offices must also be a safe space for a safe/tresor to store and recalculate the money received from ticket sales.